

AKTUS GLOBAL MANAGEMENT INC.
Training Schedules
TRAINING DEPARTMENT AS OF MAY-JUNE 2009

"Strengthening Accountancy Profession for Greater Efficiency and be a Nation Building Block of Entrepreneurship"

			Speaker	Venue	Remarks
May - June 2009	General				
	Module - Basic				
as the need arises	I. Attitude Training				
	II. Use of Excel and Word				
May 4 and 18, 2009	III. Basic Accounting and Simulation				
May 5-6, 2009, May 19-20, 2009	IV. Basic Tax				
	Value Added Tax				
	Withholding Taxes				
	-Expanded Withholding Tax				
	-Withholding Tax on Compensation				
	-Withholding Tax at Source				
	-Final Withholding Tax				
as by appointment	V. Use of Quickbooks Accounting Software (MYOB)				

Note: Ideally, one to two months preaparation before actual training date.

"A winner is someone who recognizes his God-given talents, works his tail off to develop them to skills, and uses these skills to accomplish his Goals"

prepared by: MBM

reviewed by: SBP

noted by: NUS