

**AKTUS GLOBAL MANAGEMENT INC.**  
**TRAINING DEPARTMENT**  
**Training Schedule NOVEMBER 2009**

*"Strengthening Accountancy Profession for Greater Efficiency and be a Nation Building Block of Entrepreneurship"*

		Speaker	Venue	Remarks
<b>NOVEMBER 2009</b>	<b>GENERAL</b>			
November 2 and 9, 2009	I. Basic Accounting and Simulation			
November 3-4, 2009, November 10-11, 2009	II. Basic Tax			
	Value Added Tax			
	Withholding Taxes			
	-Expanded Withholding Tax			
	-Withholding Tax on Compensation			
	-Withholding Tax at Source			
	-Final Withholding Tax			
set by appointment	III. Use of Quickbooks Accounting Software (MYOB)			
<b>NOVEMBER 2009</b>				
November 12, 2009	Payroll Preparation and Statutory Reporting			
November 14, 2009	FS Analysis and Management Recommendation			
	<b>Level 3</b>			
November 27-28, 2009	Smartboss process			
	Pay-G tax			
	Powerpay			
	ProfitCent/HealthCheck			
	Super-annuation			
	Tax Updates			

*"A winner is someone who recognizes his God-given talents, works his tail off to develop them to skills, and uses these skills to accomplish his goals".*

prepared by: MBM

reviewed by: SBP

noted by: NUS